



**LAGRANGE**  
G E O R G I A

## Zoning Map Amendment (Rezoning) Application

- **UDO Section.** 25B-55-4.
- **Permit Expiration.** A permit of this nature does not expire.
- **When is a Permit Required.** A permit is required any time there is a request to change the zoning designation of a property.
- **Application Requirements.**
  - One (1) copy of this application, completed in full, and a narrative description of the intent of the proposed amendment and the intended timing and phasing of development.
  - Completed Property Owner's Authorization form, if applicant is someone other than the property owner.
  - Full payment of the \$300.00 (non-refundable) application fee.
  - The name, address, telephone number, and email address of the owner, and the same information from the applicant, if different.
  - The street address, tax parcel identification number, total property coverage, Tax Map and Lot Number of the property to be reclassified.
  - The applicant's interest in the property, if the applicant is not the owner.
  - The current and proposed zoning and Comprehensive Plan character area map classification, existing and proposed uses of the property proposed to be reclassified and all zoning and Comprehensive Plan character area map classifications of properties abutting the subject property.
  - A written statement addressing the standards governing the exercise of zoning in subsection (7)(a) of this section.
  - Any other information or documentation the Director may reasonably deem necessary or appropriate to a full and proper consideration and disposition of the particular application consistent with required review standards.
  - If the proposed amendment to the official Zoning Map would meet the thresholds of a development of regional impact (DRI) as described in section 25B-55-5, the applicant shall prepare and submit to the Director the necessary documentation required by such section.

June 23, 2021

- Two (2) copies of a site plan, drawn to scale, and a reduced copy of the plan printed on paper no larger than 11"x17". The site plan shall show the following:
  - a. Property owner and address;
  - b. Street address of the subject property;
  - c. Total property acreage, Tax Map and Lot Number;
  - d. Date prepared, vicinity map, north arrow, and map scale;
  - e. Location of all property lines on neighboring properties and streets or alleys located 50 feet from subject property;
  - f. Boundaries of all current zoning districts on the subject properties and all neighboring properties shown on the map. Each zoning district must be labeled;
  - g. The location of all existing structures or buildings and all proposed structures or buildings on the subject property;
  - h. Existing city limits adjacent to subject property if part of an annexation request.

Once a complete application, application fee and all other pertinent information has been received by the Community Development Department, staff will review the request and prepare a report for consideration by the Board of Planning and Zoning Appeals (the Board). The board meets at noon on the 2<sup>nd</sup> Monday of the month on the 3<sup>rd</sup> floor of City Hall, 200 Ridley Avenue. The deadline to submit a complete application is by 5:00 p.m. the Thursday 25 days prior to the meeting date. The Board will formulate a recommendation for consideration by the Mayor and Council.

Upon receiving the report and recommendations from the Board, the Mayor and Council will schedule a public hearing and first reading of the ordinance rezoning the property. Notice of the public hearing will be provided in the newspaper and on a sign posted on the subject property. At the public hearing, proponents and opponents of the rezoning will have an opportunity to be heard by the Mayor and Council. Following the public hearing and first reading of the ordinance, the Mayor and Council will have a second reading and vote on the application at a subsequent meeting. Generally, the Mayor and Council meet on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month at 5:30 p.m. in Council Chambers, located at 208 Ridley Avenue.

For additional information regarding the zoning amendment / rezoning application process, please call the Department of Community Development at 706.883.2088 or email Mark C. Kostial at [mkostial@lagrangega.org](mailto:mkostial@lagrangega.org).

# Zoning Map Amendment (Rezoning) Application

## Property Owner Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## Applicant Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## Site Information

Address / Location: \_\_\_\_\_

Tax Parcel #: \_\_\_\_\_

Nearest Road Intersection: \_\_\_\_\_

Current Zoning Classification: \_\_\_\_\_ Proposed Zoning Classification: \_\_\_\_\_

Size of Property (Square Feet or Acre(s)): \_\_\_\_\_ When Will Proposed Use Start: \_\_\_\_\_

If a Planned Unit Development (PUD) is being created as part of a Zoning Map Amendment a site plan must be submitted as part of the application process consistent with Sec. 25B-10-3. Site plans may also be required consistent with Sec. 25B-55-14, Sec. 25C-15-11, and at the discretion of the Community Development Director.

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## Applicant Certification

I (We) hereby authorize the staff of the City of LaGrange to inspect the premises of the above-described property. I (We) do hereby certify that the information provided herein is both complete and accurate to the best of my (our) knowledge, and I (We) agree to cooperate with the City of LaGrange in responding promptly to any reasonable request for additional information that may arise during the review process.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### For Official Use Only

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

Fee Received: \_\_\_\_\_

Application Number: \_\_\_\_\_

Action Taken:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Zoning Map Amendment (Rezoning) Application Property Owner Authorization

## Property Owner Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## Authorization

I swear that I am the owner of the property located at (property address):

\_\_\_\_\_

Which is the subject matter of the attached application, as is shown in the records of Troup County, Georgia. I hereby authorize the applicant named below to act as the applicant in the pursuit of a Zoning Map Amendment (Rezoning) of the subject property.

Name of Applicant / Agent: \_\_\_\_\_

Applicant's / Agent's Address: \_\_\_\_\_

Applicant's Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_

Print Name of Owner: \_\_\_\_\_