

Job Title: Investigator or Special Investigations

An employee in this position conducts specialized investigations of illegal drug activities, illegal alcohol distribution and other offenses as directed through the unit supervisor. Employee works in plain clothes and is required to use considerable discretion and apply specialized knowledge and ability in investigating, apprehending suspects, recovering illegal drugs, and preparing cases for the courts. Employee works under the guidelines of local, state, and federal laws and ordinances and departmental rules and regulations. Direct supervision received through the SIU Sergeant. No supervision of others is exercised.

Examples of Work

- Investigates crimes relating to drug activities
- Interviews person with reported drug crimes
- Interrogates suspects, follows up on information received
- Prepares and serves search warrants
- Arrests persons suspected of a crime
- Prepares written report of investigation of sale cases
- Compiles information pertaining to case such as crime lab reports, statements, from persons involved, and physical evidence
- Prepares cases for submittal to court and testifies against person accused of crime
- Maintains surveillance or stake out possible drug activity
- Properly collects and secures evidence (i.e. drugs, drug paraphernalia)
- Secures required maintenance on vehicles assigned to unit
- Performs related work as required
- Teaches various Drug Awareness Classes
- Operates basic surveillance and electronic equipment

Knowledge, Skills and Abilities

- Thorough knowledge of Georgia Criminal Code and other local, state, and federal laws pertaining to controlled substances
- Knowledge of different controlled substance and drug related objects
- Knowledge of departmental rules and regulations
- Knowledge of the geography of the City
- Knowledge of effective report writing
- Skill in observation and retaining information gained
- Skill in use and care of motor vehicles
- Skill in use and care of firearms
- Skill in presentation of facts in a courtroom setting

- Skill in the use of equipment such as radios, cameras, handcuffs, computer, and other electronic devices
- Ability to work long and irregular hours
- Ability to interview, interrogate, and gather important information
- Ability to operate a motor vehicle
- Ability to write clear, concise reports
- Ability to make decisions
- Ability to present a good courtroom demeanor
- Ability to be on call 24 hours a day

Desirable Training and Experience

- Graduation from a College or University with at least an Associates Degree in Criminal Justice, supplemented by courses from the Georgia Police Academy relating to the Special Investigation Field.
- Two to four years experience in investigative work. Advanced Certification from P.O.S.T.

Necessary Special Requirements

- Certification from Georgia POST which requires a High School Diploma or GED equivalent
- Must possess a valid State of Georgia driver's license
- Must be in good physical condition

For information in reference to current openings for this position visit the City of LaGrange website at <http://www.cityoflagrange.org>.

The current postings are listed under the Employment Opportunities link.

The LaGrange Police Department is an Equal Opportunity Employer.