

Job Title: Detective

An employee in this position conducts specialized investigations of Criminal offenses. Employee works in plain clothes and is required to use considerable discretion and apply specialized knowledge and ability in investigating, apprehending suspects, and preparing cases for the courts. Employee is assigned a case and is expected to follow through to a successful conclusion. Employee works under the guidelines of local, state and federal laws and ordinances and departmental rules and regulations. Direct supervision is received through the Lieutenant or Sergeant of that division. No supervision of others is exercised.

### Basic Eligibility Requirements

To be eligible for the position of police detective the applicant must have one-year college education. (one year of college equals 45 quarter hours or 27 semester hours of college level courses).

### Knowledge, Skills and Abilities

- Thorough knowledge of Georgia Criminal Code and other local, state, and federal laws pertaining to criminal investigation and submittal of evidence.
- Knowledge of departmental rules and regulations.
- Knowledge of the geography of the City.
- Knowledge of effective report writing.
- Skill in observation, fact-finding and retaining information gained.
- Skill in the use and care of motor vehicles.
- Skill in the use and care of firearms.
- Skill in presentation of facts in a courtroom setting.
- Skill in the use of equipment and material used in investigative work such as radios, cameras, fingerprinting material, handcuffs, and computer.
- Ability to deal with public firmly but courteously.
- Ability to work long and irregular hours.
- Ability to interview and gather pertinent information.
- Ability to operate a motor vehicle.
- Ability to write clear, concise reports.
- Ability to present a good courtroom demeanor.
- Ability to make decisions with confidence.
- Ability to be on call 24 hours a day.

### Job Description

- Investigates crimes against persons and property
- Responds to the scene of crimes and takes control of the investigation.
- Interviews victim or person who reported the crime; makes thorough and comprehensive report.

- Dust for fingerprints; takes photographs
- Interrogates suspects or informants to obtain leads; follows up on information received.
- Prepares and serves search warrants when necessary.
- Compiles information pertaining to case such as crime lab reports, statements from witnesses or persons involved, and physical evidence.
- Prepares case for submittal to court and testifies against person accused of crime.
- Standby on autopsies.
- Secures information to assist in current case under investigation and in the prevention of future crimes.
- Follows up on daily incident reports of patrol officers.
- Secures pawnbrokers daily report; analyzes to identify local and national states property and or theft rings.
- Maintains surveillance on possible burglaries (state outs).
- Checks pawn shops, second hand stores, and junk yards for stolen property.
- Takes handwriting samples from forgery suspects to submit to crime lab.
- Takes statements from victims of child abuse, child molestation, rape, etc;
- Advises victims of assistance available.
- Properly collects and secures evidence.
- Secures required maintenance on vehicles assigned to unit.
- Performs related work as required.
- Teaches various classes.
- Thorough knowledge of Georgia Criminal Code and other local, state, and federal laws pertaining to criminal investigation and submittal of evidence.
- Knowledge of departmental rules and regulations.
- Knowledge of geography of the City.
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For information in reference to current openings for this position visit the City of LaGrange website at <http://www.cityoflagrange.org>.

The current posting are listed under the Employment Opportunities link.

The LaGrange Police Department is an Equal Opportunity Employer.